



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		JAGJIWAN COLLEGE
Name of the head of the Institution		Radha Mohan Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0612938674148
Mobile no.		9431681944
Registered Email		jagjiwancollegeara@gmail.com
Alternate Email		jjciqac@gmail.com
Address		Chandwa, New Police Line, Ara District : Bhojpur, (Bihar)
City/Town		Arrah
State/UT		Bihar
Pincode		802312

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Kumar Kaushalendra
Phone no/Alternate Phone no.	0612938674148
Mobile no.	9413681944
Registered Email	jagjiwancollegeara@gmail.com
Alternate Email	jjciqac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.jjcollegeara.co.in/index.php?file=aqar.php&pg=Annau%20Quality%20Assurance%20Report%20(AQAR)
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.jjcollegeara.co.in/index.php?file=about_us.php&pg=Academic%20Calendar

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.64	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	10-Aug-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Commencement of Vocational/Certificate/Language Courses	06-Jan-2020 1	11
Discussion on Library and Office Automation	06-Jan-2020 1	11
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
NIL	NIL
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Aug-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Academic Planning for the ensuring session 2019- 20, we had proper discussion on curriculum delivering strategies and modalities to be processed. In the meeting of Curriculum Panning and Implementations, it was resolved that (i) Heads of the concerned departments would assign topics/books/chapters of different papers to each teacher/faculty keeping in view of choices of area of expertise and command so that students could get the best of lectures and more comprehensive knowledge by the expert teachers. Faculty members were also informed about their responsibilities to monitor the progress of students, and the strategies for effective teaching and coverage of the syllabi as well. (ii) Before the start of engagement of classes, the departments concerned would organise induction programs to make students aware regarding the value of regular classes and institutions, career orientations, discipline and priority in life and abstinence from nuances as ragging, gossips, sparing time without meaning and character assassination. (iii) Along with the traditional method of teaching-"Chalk and Talk", Heads would encourage teachers to use all sort of ICT enabled tools and make the students to be techno-savvy so that students might spare their valuable time to Language lab and smart classrooms with profound interest. In addition to this, while teaching at classes, faculty members must apply audio-visual aids and other latest methods in academia and train them up for the global competitive world. (iv) It was advised that in each department, teachers would be appointed as mentor and counselor to the students regarding their academic issues and career orientation and HoDs would organise special tutorial classes for Advance learning and slow learners inspiring them to explore materials on advanced and diverse topics and a 'bridge course' whenever it required. (v) Oral test and presentation be conducted by each department on regular basis for the strong preparation of annual exam. (vi) Each department should function to obtain feedbacks on the syllabus from students and teachers as well. (vii) MOOC courses are provided to the students through various platforms like Spoken Tutorials, IIT Bombay, Coursera, NPTEL, IIRS-ISRO etc. 2. Planning for Co-curricular and Extra-

curricular Activities- Members of the Committee were informed to be free in sharing their perspectives for Co-curricular and Extra-curricular Activities.

Diverse perspectives generate diverse cultural richness in performance, creativity and multicultural contents. They shared their important experience in planning. As we know "Co-curricular and Extracurricular" activities are extension of formal and informal learning's. Such activities assist in developing the individual talent comprising academics and diverse cultural productions. Co-curricular and Extra-curricular were designed keeping in view of the demand of novelty in the global world. In this regard, members made outlines of tentative activities like (i) Debate (ii) General knowledge and Current affairs in Sciences, Social Science and Humanities (iii) Poster exhibitions on different spheres of Life and Society. (iv) Awareness programmes regarding documentaries, projects, YouTube lectures, research articles, newspapers and study of blogs and information regarding important social issues, ecological awareness and gender sensitization. (v) Essay writing, Story writing and content writing. (vi) Programs for

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga and Meditation	20/11/2019	77
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	29
BA	History	31
BA	Psychology	13

BA	English	10
BA	Political Science	16
BSc	Zoology	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>Feedback obtained: For overall development of the students, feedback is essential practice in examining the progressive part of the systems and at the same time eliminating the redundant system. It is regularly obtained through various sources (stakeholders). Faculty members always strive to shape students with their best. At first, they get information about the progression of the students, later they apply for the best possible remedy. They also make varying yardsticks for the progression of students. If any student lags behind in the performance, it becomes an obligatory duty for the faculty members to bring a lucrative change in the students. The procedure goes through various sources such as (i) Students (ii) Teachers (iii) Parents (iv) Staff. The questions of feedback relate to academic and knowledge dissemination system. These questions cover almost all important areas right from curricular aspects to teaching, learning, and broader area of contemporary discourse in academia. The faculty members take interest whether particular student is regularly attending the classes. If there is a case of dropout, they are interested to know different pros and cons of the student so that they can resolve the problems of the student. If a student is moving ahead with the progress, he is appreciated with applause and is awarded for his/her achievement. They also inspire them to go for higher education, creative and research writing. Faculty members also ask question in the classrooms and tell to share the key ideas of the previous lecture. The head of the institution also participates in the interest of the faculty members and encourages them to publish research papers, take minor and major projects and present research papers at national and international level. It is responsibility of faculty members to show scholarism in publishing their papers in Scopus/Web Science and other international Journals and taking major projects apart from classrooms performance. They are assets to uplift the value of the institution. A critical surveillance is also given to staff of the College so that the administration may stand for student's works, correspondence to University, UGC and State and Secretariat without delay and fail. Suggestions are sought from all stakeholders for further improvement of the College. The feedback obtained through various sources becomes instrumental in analyzing loopholes, fault, and redundant approach of the curricular strategies. The information of feedback through stakeholders assist us to give acceleration in work and also bring necessary change/modification in perspective, work culture, structure of Academic and Physical facility and undergoing plans of the College. It helps us to resolve the problems and process for a successful implementation of the plans and policies and restructure for the development of quality education. Information obtained</p>
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through feedback helps us in bridging the gap between deliverance and expectation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc.	612	582	582
BA	B.A.	1512	1355	1355
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4534	0	23	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	17	2	2	2	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is actively working in the institution for strong academics and better future of the students. In addition to this, useful practice of student mentoring system, faculty members were appointed as mentors during Covid-19 pandemic to yield up special care to students and to assist them on academic matter and psychological issues. During Covid-19 Pandemic, Students were undergoing though stress and anxiety and were not able to concentrate on their study. Under these circumstances, faculty members chose a digital platform to interact with students and resolve their problems. Their names were displayed on the University and College website to monitor and counsel students. They were regular counseling and citing the bravery and lives of great men in order to resist against psychological issues as deviation in studies, lack of concentration, outside home anxiety, unavailability of the proper system, pandemic spread across the world, the state between life and death. The Institute adopted multiple strategies for the students' monitoring system. They are as follows: (i) Entrusting Teachers: Students are free to ask any question or contact any teachers to seek suggestions on academic matters and personal problems any time. Time to time, teachers also call to those students who regularly contact their teachers and share their problems so that issues may be resolved immediately. (ii) Department of Psychology: The College administration advises the department of Psychology to have a great responsibility in resolving the psychological issues of the students and organise motivational online classes or talk to students. In addition to this, the department works to develop strong will power and inculcate inspirational bit in the students. (iii) Career Guidance and Placement Cell: the particular Cell is active to give new eyes to the students and see the new world. It organises a class to develop skill and exposure in students along with basic computers skills. Members concerned show their active participation in consulting Industry, Companies and

NGOs so that they can process for achieving success and shaping their careers. (iv) Workshops and Seminars.

Each department in the academic year organises workshop/seminar/talk/conference at regular interval for exposure and personality development of students. These activities bring major change in growing experience of the students. Scholars and experts are invited to share their scholarly knowledge and experience with students and encourage them to target at goal. Workshops and seminars also disseminate basics of the studies as content, CV and other academic writing. (v) Yuva Mahotsava is annually organised at the College by inviting various artists across the state. The fundamental pursuit of this celebration is to give a platform for the students for expressing their hidden talents. These invited guests and teachers in the celebration give students academic and career counseling/mentoring so that students should come out with various innovative ideas and participate in debate, speech, cultural activities, and sports, curricular, co-curricular and extracurricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4534	23	1:197

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	23	8	2	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.Sc.	IIIRD	19/12/2020	03/05/2021
BA	B.A.	IIIRD	19/12/2020	03/05/2021
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The process of Evaluation is centralised in the University and all the Constituent and affiliated Colleges are updated about the process through University website. Jagjiwan College, Ara has graduation level courses in Arts and Sciences and it has also applied for the commencement of PG courses in Humanities and Social Sciences like Physics, Chemistry, Maths, Political Science, Economics and English to begin at its campus. The Subject of approval is under process and hoped for a concrete decision in the interest of the students. Since the College is located at outskirts of the town, particularly girls students of the locality show their unwillingness to distant located Colleges for PG Courses. Approval of the PG Courses by the University will solve the problems of these students. In this regard, the College management is sending a regular reminder to the concerned authorities. At UG level, the

examination is monitored by the University, but the practical examinations in Sciences and Psychology are conducted at the College's labs. Though the exams are conducted by the University, Faculty members always make students ready for final exam. In this regard, they assign students to make presentations on the texts covered in their classrooms and also develop contextual knowledge for writing the answers in the annual exams with their broader knowledge. Apart from this, regular departmental seminars, debates, group discussions, report writing and Quiz are conducted. Each department endeavours with relentless effort for better preparation of the students. On the basis of the performances, slow and advance learner are distinguished and adequate attentions are given to slow learner while advance learner are mentioned to undergo in-depth studies on various advance topics. Even during lockdown period due to pandemic, Faculty members were continuously uploading their e-contents and study materials for the completion of the courses. The College is a Constituent Unit of Veer Kunwar Singh University and is bound to follow every change/reform related to evaluation and guidelines with regard to appointment of theory/practical examiners and schedule of the examinations. It has been proposed that the UG students will also go through monthly tests. The College has taken initiative to collect the feedback system strictly and request for deputation of teachers to handle extra work in the academics.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University prepares its own academic Calendar at the beginning of every session for conducting examinations and other related matters. Following up the University Calendar, all the Constituent and Affiliated Colleges schedule and conduct academic and administrative activities. The University Calendar is based on the framed Calendar by the Governor's Secretariat, Patna, and Bihar. Now, the University is undergoing delayed sessions due to Covid-19 Pandemic and trying the best to streamline the delayed sessions. In the time of crisis, the Colleges were directed to engage classes online and upload e-content and study materials on either University or College website. It was mandatory for the Faculty members to upload the materials everyday situating topics of the syllabus every day. Apart from this, teachers were also requested to have telephonic conversation with their students. The College went successfully to engage online classes and mentor the students. Utilising the benefits of digital platform, College conducted other activities too as organising webinars, workshops, Quiz contest, online celebration of important events etc. in a full swing.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jjcollegeara.co.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Sc.	BSc	B.Sc.	449	409	91.09
B.A.	BA	B.A.	627	606	96.65
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.jjcollegegears.co.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Employment generation through skill enhancement: challenges and opportunities	History	
Impact of Demonetization on Economy	Economics	
Cyber Security and Cyber Crime	IQAC	
Workshop on Entrepreneurship	Economics	
Start-up culture in India	English	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics, English, History, Sanskrit	10	0
International	Psychology, Mathematics	2	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
English	1
Economics	5
Botany	1
Psychology	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nil	0	nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nil	0	0	nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	17	0	0
Presented papers	2	3	0	0
Resource persons	0	2	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Symposium	NSS	7	54
Blood Donation Camp	NSS Red Cross Society	4	52
Foundation Day	NSS	7	65
Symposium	NSS	10	67
Education Kit Distribution	NSS	8	78
One Week Camp	NSS	11	53
Seven Days Residential Camp	NSS	15	87
Socio Economic Survey	NSS	7	35
Awareness Rally	NSS District Admin, Bhojpur	10	76
Symposium	NSS	9	74
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
50th Foundation Day of NSS	NSS	Foundation Day	7	65
150th Birth Anniversary of Mahatma Gandhi	NSS	Symposium	10	67
National Education Day	NSS	Education Kit Distribution	8	78
Swacch Bharat Mission	NSS	One Week Camp	11	53
NSS Special Camp	NSS	Seven Days Residential Camp	15	87
NSS Special Camp	NSS	Socio Economic Survey	7	35

Road Safety Awareness	NSS District Admin, Bhojpur	Awareness Rally	10	76
Beti Bacho, Beti Padhao	NSS	Symposium	9	74
Diaster Management	NSS	Symposium	7	54
NSS Special Camp	NSS Red Cross Society	Blood Donation Camp	4	52
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	nil	nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Nil	Nil	nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
king sejong institute	30/08/2019	Centre for Teaching Korean Language	35
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15.73	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LMS	Partially	1.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16423	2068615	0	0	16423	2068615
Reference Books	49	81407	0	0	49	81407
Digital Database	1	65000	0	0	1	65000
Library Automation	1	247080	0	0	1	247080
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	24	1	1	0	1	20	4	20	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	1	0	1	20	4	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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nil

Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
33.35	439620	28.82	206586

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College is funded through University, RUSA, and UGC for strong physical Infrastructure and Academics of the College. The College is striving hard for maintaining and utilising physical, academic and supporting facilities- laboratory, library, sports complex, computers, classrooms etc. We utilised the maximum benefits of infrastructure and academic facilities during the session 2019-2020. Our College's physical infrastructure and academic facilities played a dominant role during the whole lockdown period and also post lockdown phase till the turnouts of student to the College Campus. Digital platform was the sole source to make connectivity to the students and maintain the teaching and learning activities. Physical and academic facilities form the integral part for effective implementation of the curriculum and quality teaching and learning process. Being accredited by NAAC, the College is updated with RUSA Grants to make a sound infrastructure and better academic facility. Recently the College has received two crore rupees for Infrastructure, Renovation and New Equipments and the received fund is being utilised to get more power. To monitor the better functioning of Physical and academic activities, the Principal calls a meeting every month with all HoDs and requests to ensure utilisation of the resources for the quality education. Faculty members get regular support and advice to utilise resources of the Colleges as ample space, classrooms and sufficient ICT facilities to carry out curricular, co-curricular, extracurricular and research activities. Departments have their own separate classrooms facilities for lectures and other academic activities. In addition to this, the departments of Sciences-Physics, Chemistry, Zoology, and Botany have their own laboratory. Department of Psychology has its own separate laboratory for the purpose of practical exams. In addition to this, There is a language lab with projector facility where Faculty members of the Dept of English teach students the function Part of English Language and Studies i.e. The basics of Phonetics, Drilling of Listening, Speaking, Reading and Writing, developing habit to listen to the received pronunciations from the foreign speakers and scholarly lectures specially English Specific Purpose. There is a common computer lab where students sit and learn the basics of the computers and operating system. There is one smart classroom with projector facility (three more proposed smart classrooms that are going to be installed at the campus). The existing smart classroom is used to serve the purposes of all departments specially teaching with power point and lectures of invited guests. We have common basic facilities for students as separate common rooms for Boys and Girls, Canteen and a health centre as well. We have sports facilities such as one large ground, one pitch for valley ball, Gym with all equipments. The College always organises sports contest and Inter-college tournaments. The College has a big library containing a large sitting capacity of the readers. Students are regular visitors to the library for their texts prescribed and to read news paper and research articles. The library has also facility of digital materials as e-books and journals. Students show their ID cards issues by the College

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yog Diwas	21/06/2020	40	Internal
Personal Counseling and Mentoring	20/01/2020	74	Internal
Soft skill development	02/07/2019	75	Internal
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling Programme of NCC Students	0	30	3	1
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
13	13	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
nil	0	0	Army and Police	10	1
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	251	B.A.	Arts	Maharaja College Ara, H. D. Jain College Ara, VKSU Ara	M.A.
2019	179	B.Sc.	Science	Maharaja College Ara, H. D. Jain College Ara, VKSU Ara	M.Sc.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During unprecedented situation due to Covid-19 Pandemic, the College contributed the best in the representation of students and remained transparent in all policies and decision making affairs. Students' representatives are engaged in various Committees, Councils and Bodies in assessing requirements, implementations of policies and strategies and monitoring the quality of education. Students' representatives share their opinions before academic and administrative Bodies/Committees of the institution. The following academic and

administrative bodies engage students representatives: (i) IQAC (ii) Anti-Ragging Committee (iii) Student Union (iv) Administrative wings of NCC and NSS (v) Various Societies (vi) Placement and Guidelines. The College has an active student Union whose members are elected. The students' Union is provided a separate room with all requisite facilities. The representatives of Students Union of the College work fairly and perform all responsibilities in interest of students and uplift the value of the College. The Union makes a bridging connection between the students and the College. The Union also performs their roles regarding students' issues in the higher body of the University as Senate. Their participations in various bodies facilitates several activities as maintaining disciplines, organising seminars, workshops, cultural activities, holding annual sports etc. and other different events and celebrations. Student's representatives also record their presence in IQAC of the College and they ensure strategies, and policies for the development of the College. The representatives' voices for the cause and issues of the students are heard attentively and warm welcomed to resolve the problems and challenges in academics and administrative activities. They play important roles in addressing their friends to say no for ragging and inculcate the theme as the College is home where students whether girls and boys are the members of the family. They promote their friends to participate in the administrative wings of NCC and NSS and fill in them the spirit of making a strong nation. They teach them moral lesson as cleanliness is the next to godliness for the beautification of the campus and eco-friendly campus. NCC and NSS students strengthen strong character to serve selfless and equally contribute to uplift the value of the College by holding their positions in the defence. They frequently correspond with Placement Cell In-Charge of the College to explore opportunities and job for the students. They walk side by side and give participation in green initiatives, social services, awareness campaigns and gender sensitivities organised by the College's wings. During the lockdown period, the representatives played important roles in contacting students, creating WhatsApp groups, launching awareness programs, making masks and health awareness. They approached to their friends online and made their spirits high in fighting against Covid-19 Pandemic. Health care campaign was promoted according to Govt. guidelines against Covid by the wings.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College undergoes a critical phase of 2019-20 session (i) One before break pandemic and (ii) the other during Lockdown period, that reflected a successful

utilisation of comprehensive participative management and co-ordination committee mediated by the Principal, teachers, staff, students and stakeholders. The College utilised full advantage of its resources, especially during Lockdown period in managing online classrooms and also various programs. Teachers, staff, students and other members of various committees were involved in handling the situation successfully. The College does have a vivid culture of participative management system. The unified team effort of teachers, staff and students and members of various committees encourages the decentralisation and participative management system.. The Principal of the College shows his leadership along with his team members to curb oddities in the development of the institute and expansion of Infrastructure and academic facility. HoDs, Bursar, the Coordinator of the IQAC are directed to perform their assigned duties and ensure decentralisation and participative management in dispensation of academic, administrative and financial works. One of the vivid examples of decentralisation and participative management during the last year is (i) Library management and (ii) Management of cultural activities. (i) Library management: The library has an advisory council consists of Prof-Incharge, Library-Incharge, Library staff and faculty members. Since the College is a member of digital library network "INFLIBNET" that avails the accessibility of different open sources in order to enhance the latest knowledge in academia for students and research work for faculty to attain academic excellence, Advisory Council and Research Committee put the matter of demand of books and e-resources. After getting feedback through students and faculty members, the Committee procure new books, journals and other materials. (ii) Management of Cultural Activities: The College is deeply concerned for over all development of students and exposure of their intrinsic artistic talent. In this direction, the College organises "Cultural Program" for the purpose of providing a platform in developing the individual talent of the students and knowing amalgamation of different culture. This platform is instrumental for the exposure of hidden and innovative artistic talents of the students. In this program, students get opportunities to see many events like Dance (folk/classical), Music(Classical, Semi Classical, Light Vocal etc), instrumental performances, debate, painting, rangoli, poster exhibitions etc. A Committee comprising head of the institution, teachers, staff and students has been constituted in order to ensure decentralisation and participative management. There is also subcommittee consist of teachers, students and representatives of Students' Union that gives full participation and autonomy for the events assigned to them. They are also engaged in participating events organised in other Universities. In-Charge of Cultural Committee leads for the event with his students and adds feather to the crown of the College reputation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	University has a centralised examination and evaluation system. University centrally conducts the examination allocating centres at different Colleges. Practical exams are conducted at College, however the questions are provided by University itself. The process of evaluation is done through regularity, punctuality,

	<p>disciplines in the Classroom. The College follows up the University Guidelines to bring reliability and accountability in the evaluation process.</p>
Teaching and Learning	<p>At the beginning of a new session, there is a long welcome program for the students. For the whole year planning of teaching and learning, the Principal along with HoDs calls a meeting to chalk out a detailed plan for the smooth functioning of the teaching and learning. HoDs conduct an induction program to aware new students regarding rules and regulations and disciplines. Apart from this, it is directed to apply various modes of teaching like use of ICT facilities, models, charts and use of laboratories in order to facilitate "Learning by Doing" in the laboratory (LBDL).</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>For smooth and effective functioning of academics and other correlated activities, Library, ICT and Physical infrastructures are essential sources in our College. The Advisory Committee and Management system have taken significant steps to expand ICT and Physical Infrastructure/Instrumentation. These steps include (a) The functioning of library with Classification, Cataloguing and Automation of Library that helps readers to be friendly. (b) Implementation of Software of INFLIBNET (c) Purchase of new books, subscription of journals, magazines and e-journals (d) Providing facilities for separate Boys' and Girls' reading hall (e) Updating software and hardware of IT infrastructures of the College. Replacement of outdated computers is regularly carried out.</p>
Research and Development	<p>Jagjiwan College, Ara is a premier College in Bihar where teaching and research capabilities are being concomitantly developed. Our Faculty members are applying minor and major projects. In this regard, various steps have been taken to expand research activities: (a) Strengthening and augmenting the Central Instrumentation Facility. (b) Support and encouragement for teachers and researchers in acquisition of projects. (c) Research Committee of the College promotes research applications to different</p>

funding agencies and (d) strengthens adequate infrastructures for researches in Sciences, Social Sciences and Humanities.

Industry Interaction / Collaboration

Industry interaction and collaboration is essential part of the institutional system because industry facilitates exchange of knowledge and technology. In this way, interaction and collaboration with Industry raises opportunity for better placement of the students of the institute. Institution is not only the symbol of dissemination of knowledge system but it is also platform where skill of a student is developed and trained for longevity.

The achievement of material and economic growth is indicator for the success of the institute. In knowledge based society, the collaboration and interaction with industry by the institute is essential part of the management system. The placement and Guidance Cell of the College and Department of Management make the access to Alumni serving across the nation, prominent people from Corporate, Industry and NGOs and invite them to utilise the merits of the deserving students. Our employment strategies interface with the demand of Industries and our students fulfil their need. Through interaction and collaboration, the management system assists students working in the project to go to onsite visits of industries for comprehensive learning of process. Due to strong commitment and dedication in the learning of process, they have their own way. The interaction and Collaboration with industry also facilitates opportunities in organising seminars and workshops with the industry experts who enlighten our students with knowledge and the value of technology.

Curriculum Development

The College is a Constituent Unit of Veer Kunwar Singh University, Arrah. UG Curriculum is prepared by the University itself. To design the Curriculum, a large number of Board of Studies/syllabus Committee play a vital role in restructuring and revising curricula of various subjects. For postgraduate courses under CBCS scheme, Courses of studies were prepared under the supervision of Governor's

	<p>Secretariat. A couple of teachers of the College are also members of this Board and they contribute significantly in updating, modifying, restructuring the syllabi as per the contemporary need of the students/industries and corporate sectors.</p>
Human Resource Management	<p>Human Resource Management is very significant for smooth and effective function of the College. It helps us to achieve our objectives and plays pivotal role in inculcating positive attitude in teachers and staff and also facilitates professional growth. The college has ensured NGOs and Company interaction. The students choose NGOs/industry in which they want to work as their project work and then an official letter is sent to the concerned NGOs/industry. NGOs/ Industry gladly accept the trainees from the college.</p>
Admission of Students	<p>At the behest of the Governor's Secretariat, Bihar for the admission at Ug and PG levels in conventional and vocational/professional courses are done at the University level. For admission, applications are invited online and after scrutiny, the election list is also uploaded online. A link is also provided to the College. Through the link, we assess the number of applications submitted for each course of the College and the number of students selected through number of choices each student has exercised/enlisted and performance in entrance tests in the subjects/course which he/she wish to get admission.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>At the behest of the Governor's Secretariat, Bihar, admissions at UG in conventional as well as vocational/professional courses are done by University level. For admission, the University invites applications of admissions online and after the procedure of scrutiny is done the list of selection is uploaded online. A link of selection list is also provided to the College for further procedure as assessing the number of applications submitted each course of the College. All the information's of the students are saved</p>

	from the link and recorded for orientation, assessing, mentoring, guiding and placement.
Examination	The University announces the date to fill out examinations Online. It shares a link to the College and the concerned authorities after the proper verifications give approval to the forms for the final submission procedure. Apart from this, all the dates regarding the examinations are shared online on the University website along with results/outcomes of the examinations.
Planning and Development	Initiated after lockdown
Administration	MIS under process
Finance and Accounts	MIS under process

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Teaching Methods ICT	Teaching Methods ICT	06/01/2020	10/01/2020	19	5
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP-2 Week FDP on Libre Office Writer	1	20/04/2020	03/05/2020	14
FDP "La TeX Xfig" AN	1	11/05/2020	17/05/2020	7

College, Patlitputra				
Annual Refresher Programme In English Language Teaching (Aprit)	1	16/02/2020	16/02/2020	1
98th Orientation Programme	1	04/12/2019	24/12/2019	21
5 Days Faculty development Programme, St. Peters Engineering College	1	15/06/2020	19/06/2020	5
2 Week FDP On Moodle Learning Management System	1	07/05/2020	20/05/2020	14
12 Days FDP On Sci Lab	1	22/05/2020	02/06/2020	11
10 Days Online FDP On R- Programming	1	08/06/2020	17/06/2020	10
1 Week Online FDP On Research Methodology Tools Techniques	1	05/06/2020	11/06/2020	7
"Paradigm Shift in Teaching - Learning Pedagogy Scope of Research Methods in Post Covid Era"	1	09/06/2020	15/06/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As Per Bihar Govt. Norms Affiliating	As Per Bihar Govt. Norms Affiliating	As Per Bihar Govt. Norms Affiliating

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Management system is one of the most vital factors to have a successful running of the institute. Mobilisation of resources is key to financially viability. The College administration strives hard to get financial assistance from the government and other funding agencies. The members of the College prepare proposals and submit to financial agencies. Recently, we have submitted a proposal for the construction of Women's Hostel at campus itself and some others are still under the procedures. The income expenditures are monitored by Bursar, Accountant and the Principal. As IQAC Committee is a core functional body of the College, it is playing an important role in planning, implementing, and monitoring different projects. The Proposals are channelised by IQAC and further the Development Committee and Purchase Committee of the College finally approve the submitted proposals. In purchasing, all the financial rules and regulations are followed up and at the end of the financial year internal audit is done so that the College can further move to complete another project. Auditing mechanism is not just limited to purchase committee, but it is carried out to all accounts of academic and administrative wings of the College. For subject of salary and developments grants, it is a routine work for the College to prepare budget for the forthcoming year and sends it to the university. It is further duly approved by the Syndicate at the University level and is sent to the Education Department, Govt. of Bihar. The State Government after scrutiny and approval sends the budget of all Universities of Bihar to the Bihar legislative Assembly, where it is passed and thereafter, grants are released by the State government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teacher meet to discuss about the educational progress of the students 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented 3. Parents are always extent their supportive hands

6.5.3 – Development programmes for support staff (at least three)

For the administrative and professional development of staff-the College has

organised programs as follows: Induction Program/Five workshops/seminars on IPR and One Professional Program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Use of technology in Teaching - Learning delivery strengthened. Teachers' capacity building in using technology assisted Teaching-Learning delivery has been found of immensely useful to provide assistance to the students during COVID-19 pandemic period large number of On line classes conducted and econtents uploaded on the University Portal for the benefit of the students all the courses have been finished well on time. The College is paying due attention towards self-finance courses to enhance the employability skill of the students. Many new value added certificate /Diploma courses have been launched and some courses such as Communicative English and Personality Development Course, Diploma in Tourism and Management, BCA, and Korean Study etc. are on the anvil. These programs have been introduced in the College.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	0
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
international Womens Days (8 March)	08/03/2020	08/03/2020	23	21
Distinct Stantpoint of Dalit Women and Narratives	18/11/2019	18/11/2019	30	22
Bhartiye Itihas Lekhan Mein Stree-Chintan (Women Discourse in Indian History Writing)	20/01/2020	20/01/2020	23	19
The Contribution of women in the	16/03/2020	16/03/2020	20	24

freedom Struggle				
Rights of women and Constitution	17/03/2020	17/03/2020	19	18
Seminar on Problem of Regional Disparity in India	26/09/2019	26/09/2019	23	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Though there is lack of Green Audit in the College, all sorts of possible steps are taken to make the institution ecofriendly. The campus is full of plants, fruits and different flora and fauna and such ecofriendly environment provides an enchanting ambience for the study. However, the Institution takes all possible steps to make the campus ecofriendly. The college campus is heavily planted with fruits plants and varieties of flora and fauna. There are some restrictions in order to make the campus green: no-one is allowed to smoke there and the use of the plastic bags is avoided. Rough works and unwanted materials are carried out to dustbin so that the campus makes people feel conducive and homely.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	25/09/2019	1	Foundation Day	50th Foundation Day of NSS	72
2019	Nil	1	11/11/2019	1	Education Kit Distribution	National Education Day	86
2019	Nil	1	17/12/2019	1	Socio Economic Survey	NSS Special Camp	42
2019	1	Nil	18/12/2019	1	Awareness	Road Safety	86

					Rally	Awareness	
2019	1	Nil	21/12/2019	1	Blood Donation Camp	NSS Special Camp	56
2020	1	Nil	19/01/2020	1	Human Chain	Jal Jeevan Hariyali	71
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	147
Teachers Day	05/09/2019	05/09/2019	80
Republic Day	26/01/2020	26/01/2020	139
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. College campus cleaning
2. Environmental Awareness,
3. Proposal for Rain harvesting,
4. Vermi composting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Online teaching learning during Covid-19
2. Objective of the practice: We have been passing through one of the most difficult phases in our life for the last one and a half year. Physical contacts with people have been severely restricted due to the Covid protocols. In this situation the primary task of an educational institution is to maintain the normal academic exercises as far as possible. Adapting more and more to the online mode in order to overcome the situational impediments is the objective of the practice.
3. The Context: Since 22 March 2020 educational institutions were declared closed in Bihar due to the outbreak of Covid-19 pandemic. The prime minister of India declared lockdown all over India since 25 March 2020. Every normal activity was stalled. The first few months were the time when almost all economic and academic activities in public life came to a sudden halt. After one or two months, efforts had been made to cope up with the new situation. Adapting to online mode by teaching through online classes, arranging webinars, conducting online meetings, administrative activities and online publication of college -journal was the only way out. This is the context where the institution stepped forward and made its mark.
4. The Practice: The college tried to evolve its activities through online mode in the new situation as far as possible. The teachers from various departments felt the need to reach out to the students during lockdown. The departments started functioning through online classes using zoom, google or webex platforms, uploading of study-material or PPT presentation or audio lecture in college website or WhatsApp groups. However, teachers continued the teaching and evaluation over quite a few months on their individual capacity using their own resources.
5. Evidence of Success: Classes were regularized in online mode and teaching-evaluation process resumed. The series of webinars, online student seminars and online issue of research journal revived the academic exercises of the institution.
- 6.

Problems Encountered and Resources Required: The shift to online classes was not a choice but a compulsion. For students from the economically backward section of the society it is difficult to spend regularly for data packs. All of them could not afford to buy smart phones, tabs or computers. The institution did not have enough resources to support the financially challenged. Hence the online teaching is consistently widening the gap between the rich and the poor.

1. Title of the Practice: Student Diversity

2. Objectives of the Practice ? To create an atmosphere wherein, students learn from each other as well as help and encourage each other ? To ensure that students build social skills such as empathy, understanding and kindness ? To help in developing the community by providing equal opportunity to all the students

3. The Context: Jagjiwan College follows a policy wherein, a mixed crowd of students coexist within the college campus and learn from each other. The institution encourages a system of admission without any bias and thereby, has a diverse crowd consisting of non-traditional learners and first generation students, quick learners/ academically challenging students, academically challenged students and students from different linguistic, social and cultural backgrounds.

4. The Practice The institution follows a system of admission without any bias. Students from a diverse crowd including non-traditional learners, first generation students, quick learners, academically challenged students and students from different linguistic, social and cultural backgrounds are admitted into the college. These students are also provided with necessary support and advancement opportunities.

5. Evidence of Success ? The sheer number of students from diverse sections of society who apply to study in the college ? The number of students who come from diverse backgrounds and complete their degree and secure placements ? The number of admissions granted to students irrespective of their backgrounds

6. Problems Encountered and Resources Required: ? Financial support and scholarships ? A solid system of support to ensure that students are adjusting well to the new atmosphere

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.jjcollegeara.co.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Inclusion of ICT in our teaching - learning activities may be looked upon as the one area distinctive to its vision and priority to modernize teaching and pedagogy (skill based learning). The college has one fully developed smart classroom, three ICT enabled classrooms, as well as a language lab and three computer labs. The use of smart class technology adds to the effective transaction of curriculum. The students love to be a part of the smart class activities. One benefit of the regular and frequent use of ICT has been their exposure to the vast avenues the ICT This has boosted their confidence to use e-resources available to them within the college premises, as the college has subscribed to INFLIBNET n-list programme and so 6000 e-journal and e-books are easily accessible to them. Now they know that the plenty of resources are at their finger tips so they have nothing to worry in terms of gathering information. This has also motivated them to exercise their mind critically and judiciously and form of their own Opinion and/or views on a given topic. The regular use of ICT has also honed their skill of presentation. This way another vision of the college - "Give academic freedom to all the staff and students to engage into intellectual discourse and critical enquiry without fear and favour" is also achieved to a great extent. As Jagjiwan College is undergraduate College affiliated to Veer Kunwar Singh University, Ara, UGC does not allocate funds particularly for research work. In spite of that, faculty

members try their best to generate funds by submitting research proposal for various funding agencies like UGC, DST, DBT, NMPb etc. Once the projects are sanctioned, the College becomes active and agile to facilitate the availability of Infrastructure and related amenities for smooth functions of the projects.

Provide the weblink of the institution

<https://www.jjcollegeara.co.in/>

8.Future Plans of Actions for Next Academic Year

From the beginning, the continuous effort by the College is dedicated to move towards its goal in order to provide quality education, develop requisite infrastructures, equip students with essential skill to complete in diverse global environment and to achieve excellence in higher education. It is also trying its best to build infrastructure that students can have the opportunity to acquire holistic education and is also striving with its tenacity to provide conducive academic ambience with adequate structures for curricular, co-curricular and extracurricular activity. Along with maintaining teaching learning procedure properly, the College is growing and nurturing Research, Innovation and extension to contribute in societal progress, amelioration and benevolence. The College has a definite future plan to entrance and ensure the fair accessibility and afford ability of quality education and all round development. These are as follows:

1. To accelerate the construction of Auditorium and multipurpose building. Multipurpose building will consist of four to five conference halls. Along with auditorium, it will serve as a conference hub.
2. To speed up the construction of two storeys separate library.
3. To expedite the construction of boundary walls being erected.
4. To follow up and expedite the establishment of a new computer centre and convert it into a community computer centre.
5. To facilitate MOOCs and certificate courses, Spoken Tutorials, and SWAYAM etc. to student.
6. Facilitate more PDFs and SDFs on cutting edge technologies and contemporary issues to teachers and students respectively.
7. Organise workshop, seminar, conferences, debates, quizzes, poster exhibition etc.
8. To intensify extension activities to reach the large masses.
10. To increase the plantation of medicine as useful plants like Neem trees, Tulsi etc. and to organise more and more ecofriendly activities pertaining to green initiatives.
11. To renovate gardens and fields and to construct more water harvesting units, drain systems.
12. To strengthen further the Alumni Association.
13. To increase frequency of industry academia interactions for enhancing employability of the students.
14. To enhance research facilities and acquisition of minor and major projects.
15. To promote sports and cultural activities.
16. Start PG courses and several agro-based vocational courses.
17. To start statutory professional Regulatory Councils recognised courses like B.Ed, MCA, and MBA etc. Construct an auditorium with a large seating ground and light system so that national and internal level seminar/conferences/symposia can be organised.

Overall, this report presents the complex organic entity of the College with demonstrated good performance and track record, which has been improving consistently in diverse ways, with a strong ability and will to transcend and out-do itself even further.